

Report of the Trustees and
Financial Statements For The Year Ended 31 August 2019
for
Minsthorpe Academy Trust

Allotts Business Services Ltd, Statutory Auditor
Chartered Accountants
The Old Grammar School
13 Moorgate Road
Rotherham
South Yorkshire
S60 2EN

Minsthorpe Academy Trust

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For The Year Ended 31 August 2019

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Minsthorpe Academy Trust

Reference and Administrative Details
For The Year Ended 31 August 2019

MEMBERS

B Dickinson (resigned 12.3.2019)
C A Y Britton (Vice Chair) (resigned 12.3.2019)
A M S Jarratt (resigned 6.12.2018)
M Scott
W Shaw (resigned 12.3.2019)
M G Royds-Jones (resigned 12.12.2018)
R Henshaw
B Johnson (resigned 12.3.2019)
T Boughen (resigned 6.12.2018)
B Semper (Chair)
D Davis (Vice Chair) (resigned 5.11.2018)
T Cawthorne
W Evans

TRUSTEES

T Cawthorne (resigned 12.3.2019)
R Henshaw (Principal and Accounting Officer) (resigned 12.4.2019)
B Semper (Chair)
T Boughen (Staff Trustee)
B Johnson
W Evans (resigned 12.3.2019)
D Davis (Vice Chair) (resigned 5.11.2018)
B Dickinson
C A Y Britton (Vice Chair)
A M S Jarratt (Staff Trustee)
M G Royds-Jones (Staff Trustee) (resigned 24.9.2019)
W Shaw
M Scott
L K Allen (appointed 24.9.2019)
M Gilmore (appointed 13.4.2019)
R Hames (appointed 10.7.2019)
C A Key (appointed 10.7.2019)
R A Merritt (appointed 13.4.2019)
P R Simmons (appointed 10.7.2019)
S Dale (appointed 10.7.2019) (resigned 18.9.2019)
C P Turner (appointed 10.7.2019)

COMPANY SECRETARY

J Germain

SENIOR MANAGEMENT TEAM

R Yates (Assistant Principal)
M Gilmore (Vice Principal to 12.4.19, Joint Principal 13.4.19)
K McGowan (Assistant Principal)
C Green (Personnel & HR Director)
M Watson (Business Director)
J Collins (Assistant Principal)
R Henshaw (Principal) (resigned 12.4.2019)
S Adams (Assistant Principal)
M Orr (Associate Assistant Principal)
J Read (Associate Assistant Principal)
L Drysdale (Associate Assistant Principal)
D Lloyd (Associate Assistant Principal)
R Meritt (Vice Principal to 12.4.19, Joint Principal 13.4.19)
S Lewis (Assistant Principal)
K Gibson (Associate Assistant Principal)

REGISTERED OFFICE

Minsthorpe Lane
South Elmsall
PONTEFRACT
West Yorkshire
WF9 2UJ

Minsthorpe Academy Trust

Reference and Administrative Details
For The Year Ended 31 August 2019

REGISTERED COMPANY NUMBER	07635467 (England and Wales)
AUDITORS	Allotts Business Services Ltd, Statutory Auditor Chartered Accountants The Old Grammar School 13 Moorgate Road Rotherham South Yorkshire S60 2EN
SOLICITORS	Browne Jacobson Victoria Square House Victoria Square Birmingham B2 4BU
BANKERS	HSBC 1 High Street Doncaster South Yorkshire DN1 1EE

Minsthorpe Academy Trust
Report of the Trustees
For The Year Ended 31 August 2019

The trustees present their annual report together with the financial statements and auditors' report of the charitable company for the period 1 September 2018 to 31 August 2019. The annual report serves the purpose of both a trustees' report and a directors' report under company law.

The trust operates an academy for pupils aged 11 to 18 serving the catchment areas of South Elmsall, South Kirkby and Upton in West Yorkshire. It has a pupil capacity of 1900 and had a roll of 1492 in the school census on May 2018.

OBJECTIVES AND ACTIVITIES

Objects and aims

The principal object and activity of the charitable company is to advance, for the public benefit, education in the United Kingdom, in particular but without prejudice to the generality of the foregoing by establishing, maintaining, carrying on, managing and developing a school offering a broad and balanced curriculum for 11-18 year olds. The principal public benefit delivered by the Academy Trust is the provision of a high-quality education to students, in line with the articles of association, as evidenced below.

Objectives

The main objectives of the Trust during the period ending 31 August 2019 were as follows:

- Students across the college to achieve at least expected levels of progress - target grades will be aspirational; meeting them is a given; exceeding them the aim.
- The college is to retain a 'good' rating by Ofsted.
- The overwhelming majority of teaching across the college to be rated good or outstanding.

Vision

Minsthorpe Community College: A place where everyone plays a part in strengthening our learning community through motivation, commitment and care.

Mission

Students

At Minsthorpe, we motivate students through an engaging curriculum which promotes lifelong learning. We provide exciting educational opportunities and an ethos of care, guidance and support for all. We know that students learn best in a safe, calm and orderly environment and our rewards and sanctions support this. We expect that students are committed to their own learning and progress and to achieving their future aspirations.

Staff

At Minsthorpe, we invest in the recruitment, development and retention of caring professionals who are committed to constantly reviewing and improving the quality of learning, teaching and support. We expect that staff are motivated to work collaboratively in setting high expectations for all students with a relentless focus on student learning and progress.

Parents and Carers

At Minsthorpe, we value the contribution our caring parent body makes to their child's education, as we work together to motivate and support each student in reaching their full potential. We want parents and carers to work with us in ensuring their child is safe and happy. We expect the full commitment of parents and carers in ensuring their child attends regularly and on time; completes home learning; wears the correct uniform; is fully equipped and ready to learn and behave the Minsthorpe Way.

Governors

At Minsthorpe, the Governing Body is committed to challenging the College Leadership to secure the highest standards of education for the students of our community. It oversees the financial performance of the College, ensuring that budgets are well spent. Governors expect that all stakeholders work together in the best interests of the students to motivate and care for each other and are themselves motivated to care for all stakeholders.

Minsthorpe Academy Trust
Report of the Trustees
For The Year Ended 31 August 2019

OBJECTIVES AND ACTIVITIES_
Expectations in Classrooms - The Minsthorpe Way

The key foundations of the Minsthorpe Way are 'Behaving the Minsthorpe Way' and 'Learning the Minsthorpe Way'. Behaving the Minsthorpe Way invites students to BE FAIR and Learning the Minsthorpe Way is all about developing the 6 R's

- Responsible
- Respect
- Reflective
- Resilient
- Reasoning
- Resourceful

Public benefit

The trustees have had due regard to guidance published by the Charities Commission on public benefit. The principal public benefit delivered by the Academy Trust is the provision of a high-quality education to students, in line with the articles of association.

STRATEGIC REPORT

Achievement and performance

Charitable activities

The total number of students in the year ending the 31 August 2019 was 1482. The breakdown by gender and year is shown below.

Group description	Girls	Boys	Students
Year 7	139	135	274
Year 8	126	135	261
Year 9	141	154	295
Year 10	119	133	252
Year 11	112	127	239
Year 12	48	64	112
Year 13	26	23	49

The examination results for 2018/19 academic year are shown below:

HEADLINE FIGURES

MINSTHORPE COMMUNITY COLLEGE - P16 HEADLINES

Progress Headlines	National 2018	2019*	2018	2017
A-level L3VA	0.00	-0.12	-0.05	-0.20
Academic L3VA	0.00	-0.12	-0.05	-0.23
Applied general L3VA	0.00	-0.11	-0.26	-0.03
Attainment Headlines	National 2018	2019*	2018	2017
A2 % A*-A	26.9	7.0	19.8	9.9
A2 % A*-B	53.3	28.1	40.5	32.7
A2 % A*-C	77.3	66.7	65.8	62.4
A2 % A*-E	97.9	98.2	97.3	98.0
APS	National 2018	2019*	2018	2017
A-level APS	32.4	28.6	29.9	24.9
A-level Average Grade	C+	C	C	D+
Academic APS	32.5	28.6	29.9	24.8
Academic Average Grade	C+	C	C	D+
Applied general APS	29.1	27.8	27.1	34.3
Applied general Average Grade	Merit+	Merit+	Merit+	Dist

N.B. figures in bold are not comparable to current year due to national methodology changes.

* Provisional

Minsthorpe Academy Trust
Report of the Trustees
For The Year Ended 31 August 2019

STRATEGIC REPORT

Achievement and performance

- o Provisional P16 outcomes show slight reductions in outcomes compared with 2018. However, they are close to what was predicted at AP2.
- o Strong performance in A*-C and Pass Rate measure but a reduction in the proportion of top grades.
- o Vocational attainment is in line with National in terms of average grade.
- o Overall accuracy of prediction has improved significantly as have many individual subject areas.
- o The A level average grade continues to be close to National.

MINSTHORPE COMMUNITY COLLEGE - KS4 HEADLINES

Progress Headlines	National 2018	2019*	2018	2017
Progress 8	0.00	-0.18	-0.01	+0.08
Attainment Headlines	National 2018	2019*	2018	2017
KS2 APS	28.7	27.6	27.0	26.8
% Basics (Eng and ma) 4+	64.2	57.9	58.4	55.8
% Basics (Eng and ma) 5+	43.3	34.6	32.0	33.5
% Ebacc 4+/C+	24.1	20.8	17.7	21.9
% Ebacc 5+/C+	16.7	13.8	5.6	19.3
Attainment 8	46.5	41.6	42.0	41.9

N.B. figures in bold are not comparable to current year due to national methodology changes.

* Provisional

Charitable activities

Key stage 4 - results based on 2018 national estimates until official results are released.

- o Outcomes may be average or below average but are better than predicted.
- o Students struggled in the majority of Ebacc subjects.
- o Strong results in English, creative, PE, RE, SOC VOC, and technology disciplines.
- o Curriculums with weak results: Humanities, French, Computing and Maths.
- o Overall accuracy of predictions has improved from previous years.
- o Results impacted by outliers (Without Applied Removals = -0.13).

Overall, the College is pleased that the results are better than predicted for this cohort. Predictions demonstrate that results in 2019/2020 will show an improvement and will be in line with National.

Priorities for 2019/20:

Improve Progress for all students

To maintain the outcomes of the college to be at least good because learning and progress across the majority of year groups and different groups of students is consistently strong in all subjects. This will be evidenced by outcomes being above national in the headline measures of the college at both KS4 and P16.

Diminish the difference (PP, SEND, LMH, gender)

Diminishing the difference remains a key priority for the college, especially with regards to SEND students. We have made incremental improvements for some time and will retain a relentless focus on the progress rates of different groups of students and their gaps to national.

Improve whole College attendance

Significant steps have been taken to increase the overall attendance of the students. We will continue to improve the attendance for SEND and disadvantaged students over the next 3 academic years.

The college has rigorous appraisal systems, supported by a rich and diverse programme of professional development which have had a positive impact on the quality of teaching and learning. There is a strong capacity for further improvement and trustees are increasingly challenging the college in key areas to ensure that this improvement is sustained. The college has implemented more effective procedures to monitor the 'typicality of teaching' with one lesson observation and five unannounced lesson visits for each teacher annually. The overall figures for observed lessons and visits during the academic year 2018/19 showed 87% of teachers consistently meeting Teachers' Standards (TS) with 98% of standards met across the college. These overall figures show a year on year improvement.

The strengths within observed lessons were; TS1 (expectations), TS3 (subject knowledge) and TS7 (managing behaviour). TS2 (student progress) and TS5 (Differentiation) remain the main Area for Development. In Technology, SMSC, Humanities and PE 100% of teachers consistently met TS. Leading Practitioners and others continue to support underperforming teams and six teachers have been supported via individual coaching and/or appraisal support. CPD is a strength of the college and all teachers engage in a personal enquiry or lesson study to improve their pedagogy. The L&T Network is instrumental in sharing good practice and in driving forward the CPD priority of vocabulary and communication. Curriculum Team meetings are used to develop effective teaching, learning & assessment with a focus on new exam specifications.

Minsthorpe Academy Trust
Report of the Trustees
For The Year Ended 31 August 2019

STRATEGIC REPORT

Achievement and performance

Ofsted 2018 confirmed the positive impact of the procedures in place to monitor the quality of teaching and to intervene and support where needed.

Attendance and Behaviour

The number of behaviour incidents (RNIs) fell to an all-time low last year whilst the number of positive behaviour referrals (PBs) increased to an all-time high. The number of internal isolations also reduced. This pattern of behaviour reflects a College where high standards of behaviour are expected through the colleges MINSTHORPE WAY and student's adherence to the 6Rs. The college's exclusion figures dropped to a 4 year low after being on a steep incline for the last 3 years. This is a welcome return to past figures and reflects well on the hard work of the Inclusion team. Creating bespoke packages for students through their weekly meetings and through the termly PSP meetings. Following the disappointing attendance figures of the previous year we are pleased to report that attendance was at its highest ever figure of 94.1% last year. This was also reflected in a significant improvement in disadvantaged attendance. This now means both overall and disadvantaged attendance is now very close to national figures. This improved performance has been gained by increased staffing. The deployment of the attendance bus, the step back facility in the T&CC and the appointment of an ACCTL with responsibility for disadvantaged students gave energy and focus but most importantly gave specific staff the time and resources to make an impact. However due to the financial situation we have had to make the post of ACCTL redundant. That means the Year offices will have to try to pick up this additional work and maintain the progress that has been made. The EWO and the ACCTLs now have been given targets through their performance management objectives to close the gap between non disadvantaged and disadvantaged.

Charitable activities

Students' behaviour around the college and in lessons is good. There is a good climate for learning where most students have positive attitudes to learning and engage in a range of activities with enthusiasm. We continue to promote consistently high standards and expectations using positive behaviour management strategies: Behaving & Learning' and "The Minsthorpe Way". Students' behaviour towards and respect for each other is good; Groups of students' behaviour has improved dramatically over time, including those with Pupil Premium and DSEN. Students feel safe at college and enjoy their time at school; almost half of students elect to participate in weekly extra-curricular activities.

We have made good progress towards our college priorities, which are the key areas of improvement identified at our last Section 5 inspection. The strategies and priorities that we put in place have resulted in good progress and achievement for most students, including those with special educational needs and pupil premium. Best practice is shared effectively and professional learning at all levels is linked to the relevant Professional Standards; it is well organised and highly valued by both teaching and associate staff. Any under performance is quickly identified through the college's rigorous self-evaluation, quality assurance and appraisal systems and challenged with closely monitored support strategies / action plans put in place by senior and middle leaders. There is a very cohesive programme of spiritual, moral, social and cultural developments which is complemented by a diverse programme of extra-curricular opportunities, and a positive climate for learning exists at the college. There is good capacity for further improvement still, as we consolidate current performance levels whilst also focusing on the next steps in our journey.

Key financial performance indicators

The Trustees consider the following to be the key financial performance indicators for the period 1 September 2018 to August 2019:

	2019	2018
Income:		
Total GAG Income per pupil	£5,321	£5,368
Staffing:		
Total staff cost per pupil	£5,501	£5,590
Staffing costs to GAG income	103%	104%
Expenditure:		
Total GAG expenditure per pupil	£5,321	£5,638
Total capital expenditure per pupil	£1,016	£1,450

Number of pupils in 2018/2019 1,482 (2018: 1,489).

Going concern

After making appropriate enquiries the trustees have a reasonable expectation that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing financial statements.

Minsthorpe Academy Trust
Report of the Trustees
For The Year Ended 31 August 2019

STRATEGIC REPORT

Financial review

Financial position

The majority of the Academy income is obtained from the DfE in the form of grants, the use of which is restricted to particular purposes.

The results for the period are set out in the Statement of Financial Activities. During the period total expenditure (excluding depreciation and LGPS adjustment) of £9,893,000 was less than the grant funding from the DfE together with other incoming resources. This was covered by reserves brought forward. The deficit for the period (excluding depreciation and LGPS adjustment) was £66,000.

The grants received from the DfE and associated expenditure for the year are shown as restricted funds in the statement of financial activities. Final figures were as anticipated.

The restricted asset fund balance has been reduced by annual depreciation charges over the agreed useful life of assets concerned.

Investment policy and objectives

The Academy has no investments other than money in the bank.

Reserves policy

The Academy plans to spend the majority of its revenue income each year on the students in its care; sums are set aside from this each year for planned replacement of capital items such as ICT infrastructure and investment in future capital buildings programmes, to smooth any changes in pupil led funding and to provide for any unforeseen liabilities.

The trustees have determined that an ideal level of free reserves should be equivalent to one month's expenditure, approximately £600,000. At the year-end free reserves were £108,000 leaving a shortfall of £492,000.

Staff restructuring and expenditure cuts are in place to ensure future in year budgets do not exceed income.

The board of trustees will review the reserve levels of the Academy annually.

Fundraising

The college holds fundraising days throughout the year, such as non-uniform days to raise funds for various activities in college and external charities. The students and staff pay a donation to college which is banked and then paid to external charities or used as a contribution to events during school hours.

Principal risks and uncertainties

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees have assessed the major risks and uncertainties to which the Trust is exposed, including those relating specifically to teaching, provision of facilities and other operational areas of the trust and its finances.

The principal risks are considered to be:

- Uncertainty created by the unfunded pay rise for Support Staff and the partly funded pay rise for teaching staff. This, plus the increased costs being incurred for National Insurance and pension contributions now means that the college has to take drastic action regarding staffing levels in order to avoid setting a deficit budget for 2019-2020.

- In order for a P16 provision to remain viable in the face of the freeze on 16-18 funding, the curriculum can no longer be maintained at the level that it has been and the number of courses has been cut in September 2018 and will be cut again in September 2019.

Future plans

Minsthorpe aims to provide the highest educational opportunities for all its students as well as providing professional development for all teaching and support staff. Minsthorpe also wish to further enhance and expand the outward facing nature of the college to become a hub for school-led systems for educational change.

Minsthorpe Academy Trust
Report of the Trustees
For The Year Ended 31 August 2019

STRATEGIC REPORT

Employees

We ensure employee involvement in matters of concern to them by consulting with all employees on policy and procedural changes via Union/Association representatives within College. We ensure the consultation timeline is sufficient for employees to raise concerns and suggest amendments, providing them with detailed feedback, before presenting to the Full Governing Body for approval. There is also a Staff Voice forum run by the Staff Governors which provides employees with the opportunity to anonymously raise concerns about College policies and procedures. We also hold a weekly briefing for all employees to ensure they are provided with relevant information in a timely manner.

As an Equal Rights employer Minsthorpe Academy Trust seeks a workforce, which reflects the community it serves and is committed to providing equality of access to employment and development opportunities for people from all parts of the community. As a Disability Symbol User Minsthorpe Academy Trust is committed to interviewing all disabled applicants who meet the minimum (essential) criteria, ensuring reasonable adjustments are made at the interview stage eg the provision of an accessible interview location or an interpreter, aids, adaptations or equipment. We provide all reasonable assistance to employees who are or who become disabled, making reasonable adjustments wherever possible to provide continued employment. We ensure an appropriate risk assessment is carried out and that appropriate specialist advice is obtained when necessary. We offer flexible working patterns, wherever feasible, and provide all employees with the training and development that they need to carry out their job effectively.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

Minsthorpe Academy Trust (the Trust) is a company limited by guarantee (registration number 7635467) and an exempt charity. The Trust was established on 16 May 2011 in place of Minsthorpe Community College which ceased to exist as a local authority controlled school on 31st July 2011. The Trust's articles of association are the primary governing documents of the Trust.

The trustees of Minsthorpe Academy Trust are also the members and directors of the Charitable Company for purposes of company law. Details of the trustees who served during the year are included in the Reference and Administrative Details on page 1. The Charitable Company is known as Minsthorpe Community College.

Members' liability

Each member of the Trust undertakes to contribute such amount as may be required (not exceeding £10) to the Trust's assets if it should be wound up while they are a member, or within one year after he/she ceases to be a member.

Trustees' Indemnities

The Academy has joined the ESFA RPA insurance scheme to protect trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on Academy business. The insurance provides unlimited cover.

The trustees have implemented several systems to assess risks faced by the Trust in both financial and operational areas. The Trust has an effective system of internal financial controls which are monitored both internally and externally. There are operational procedures in place to minimise risks (eg all staff are DBS checked, Health & Safety policies ensure the site is safe). The Trust also has adequate insurance cover as detailed above.

Recruitment and appointment of new trustees

In accordance with the articles of association adopted on incorporation, the trustees (who are also directors) may be appointed as follows:

- a) The members may appoint up to 19 trustees.
- b) The LA may appoint the LA trustee.
- c) The Principal is an ex officio trustee.
- d) There shall be a minimum of 2 parent trustees. The parent trustees shall be elected by the parents of registered pupils at the Academy. A parent trustee must be a parent of a pupil at the Academy at the time when he/she is elected. If the number of parents standing for election is less than the number of vacancies, the required number will be made up by parent trustees appointed by the governing body. In appointing a parent trustee, the governing body shall appoint a person who is a parent of a registered pupil at the Academy, or where it is not practical to do so, a person who is the parent of a child of compulsory school age.
- e) The members may appoint up to 6 staff trustees through such process as they may determine, provided that the total number of trustees (including the Principal) who are employees of the Trust does not exceed one third of the total number of trustees.
- f) The trustees may appoint up to 3 co-opted trustees.
- g) The Secretary of State may appoint additional or further trustees.

The number of trustees shall be not less than three but shall not be subject to any maximum. The term of office for all trustees, excluding the Principal, shall be 4 years. Subject to remaining eligible, any trustees may be re-elected. The first trustees were those persons named in the company's application to register the company.

Minsthorpe Academy Trust
Report of the Trustees
For The Year Ended 31 August 2019

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

The trustees are responsible for setting general policy, approving and adopting an annual plan and budget, monitoring the Academy Trust by the use of budgets and making major decisions about the direction of the Academy Trust, capital expenditure and appointment of senior staff.

The Governing Body have two types of committee:

- i) policy committees - which focus on monitoring the operation and effectiveness of key areas of Governing Body policy and planning such as the curriculum, standards, inclusion, student behaviour, finance, personnel and premises; and
- ii) implementation committees - whose role is to consider individual cases in the light of the Governing Body's policy and make decisions on the Governing Body's behalf - e.g. deciding on staff salaries, reviewing a student exclusion or considering a parental complaint.

All trustees are members of at least one of the sub-committees which report back to the full board of trustees' meetings.

THE COMMITTEE STRUCTURE

The following "Policy" committees meet regularly, to monitor the work of the college in specific areas and to review policy

Standards and Students Committee covering

- Standards and achievement
- Curriculum issues
- Inclusion issues (SEN, Gifted and Talented, Equality, Children in Public care, etc)
- student behaviour and welfare issues (including child protection)

Resources Committee, covering

- finance issues
- personnel issues
- premises issues

The following "Implementation" committees meet as required, to deal with cases relating to individuals

- **Behaviour & Discipline Committee**
- **Personnel and Pay Implementation Committee**

- **Personal Appeals Committee**

- **Performance Management Committee** (Principal's performance review)

- **Complaints Committee**

The day to day management is delegated to the Principal and the leadership group (members listed on page one). A small Strategic Resourcing group, made up from members of the leadership team meet weekly to discuss strategic issues and the full leadership group meet twice a week to discuss strategic and operational responsibilities. Each member of the leadership group has links with Heads of Curriculum and Pastoral Areas. All trustees are also linked to a Curriculum Area. All strategic decisions delegated to the leadership are ratified by trustees.

Induction and training of new trustees

Training and induction is available for all trustees. All trustees are members of the National Governors Association with access to the website and training opportunities. All trustees will be provided with copies of agendas, minutes, policies, procedures, budgets, accounts and any other documents necessary to enable them to perform their duties and make informed decisions regarding the college.

Governors show great commitment to the college and work hard to keep themselves up to date. Governors regularly attend briefing sessions held for them and are linked to one of the curriculum areas. Governors also have individual responsibilities such as Safeguarding Governor, PP Governor. They are invited to attend Open Days at the academy when they can visit their subject areas. The Associate Principal of the Academy has the responsibility as Governor Link.

Key management remuneration

All arrangements for setting the pay and remuneration of the academy personnel is carried out by the Personnel and Pay Implementation committee. Members of this committee are taken from the resources sub-committee members but do not include any staff governors/trustees.

The Performance Management Committee is comprised of the Chair, Vice-Chair and the Academy's professional partner. They are responsible for carrying out the principals' appraisal and recommending any performance related pay increase.

Minsthorpe Academy Trust
Report of the Trustees
For The Year Ended 31 August 2019

STRUCTURE, GOVERNANCE AND MANAGEMENT

Trade union facility time

Number of employees who were relevant union officials during the relevant period	2	Full time equivalent employee number	1.6
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Percentage of time spent on facility time

Percentage of Time	Number of employees
0%	2
1% - 50%	0
51% - 99%	0
100%	0

Percentage of pay bill spent on facility time

Total cost of facility time	N/A
Total pay bill	8,154,691
Percentage	0%

Paid trade union activities

Time spent on paid trade union activities as a percentage of total paid facility time hours	0%
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Related parties

Owing to the nature of the Academy's operations and the composition of the board of trustees being drawn from local, public and private organisations, transactions may take place with organisations in which a trustee has an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the academy trust's financial regulations and normal procurement procedures.

All trustees sign a record of Business Interests which is updated annually and "conflict of interests" is a standard agenda item.

Minsthorpe Community College is the Lead school for the Yorkshire Three Counties Alliance (YTCA) School Centred In-house Teacher Training (SCITT). The SCITT successfully recommended QTS for 13 trainee teachers in June 2019. In the academic year of 2019-20 the SCITT has successfully recruited 23 Trainees who are currently placed in 13 schools across the YTCA.

The Academy operates as a staff supply agency for Happy Days Children's Centre (nursery) and T&CC Ltd (private company providing conferencing and recreational facilities) located on the college grounds. All staff costs are re-charged in full to the respective organisations so that no money from the Academy is used to support these connected organisations. Any transactions performed are on a "cost only basis".

The College values partnership working and has strong links with other institutions including primary, secondary, further and higher education, work based learning providers. We work closely with other agencies and are committed to multi-professional support for our learners.

The College is a recognised quality provider who is part of the Wakefield Central Learning Community. The college currently hold a range of quality marks including Customer Service Excellence and Basic Skills.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the trustees are aware, there is no relevant information (as defined by Section 418 of the Companies Act 2006) of which the charitable company's auditors are unaware, and each trustee has taken all the steps that they ought to have taken as a trustee in order to make them aware of any audit information and to establish that the charitable company's auditors are aware of that information.

Minsthorpe Academy Trust
Report of the Trustees
For The Year Ended 31 August 2019

AUDITORS

The auditors, Allotts Business Services Ltd, Statutory Auditor, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on and signed on the board's behalf by:

.....
B Semper - Chair

Minsthorpe Academy Trust
Governance Statement
For The Year Ended 31 August 2019

Scope of Responsibility

As trustees we acknowledge we have overall responsibility for ensuring that Minsthorpe Academy Trust has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of trustees has delegated the day-to-day responsibility to the principal of the college, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Minsthorpe Academy Trust and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

Governance

The information on governance included here supplements that described in the Report of the Trustees and in the Trustees Responsibility Statement. The board of trustees has formally met 6 times during the year. Attendance during the year at meetings of the board of trustees was as follows:

Trustee Member	Meetings attended	Out of a possible
B Semper (Chair)	5	6
T Cawthorne (resigned Mar 19)	5	5
R Henshaw (Staff Governor) (resigned Apr 19)	5	5
T Boughen (Staff Governor)	3	6
W Evans (resigned Mar 19)	0	5
W Shaw	4	6
M Royds - Jones (Staff Governor)	5	6
D Davis (Vice Chair) (resigned Oct 18)	1	1
B Dickinson	5	6
A Jarratt (Staff Governor)	5	6
C Britton (Vice Chair)	5	6
B Johnson	6	6
M Scott	5	6
M Gilmore (appointed Apr 19)	1	1
R Merritt (appointed Apr 19)	1	1

In addition to the business conducted at scheduled meetings the focus for the Chair, Principals and Clerk this financial year has been address the long standing issue on the Management Report with regards to the Member/Governor allocation and to ensure appropriate changes have been implemented to meet current guidelines.

Meetings were held with the outgoing and incoming Principals, Chair and Clerk to investigate an appropriate approach. Suggested changes were verified with Allotts Accountants contacts to ensure guidelines were being followed. These changes were introduced between March 2019 and July 2019. Further work was required in September 2019 to replace Governors who have recently resigned. New Staff and Parent Governors have been appointed following processes in College. Parent Governor vacancies were promoted and publicised at a number of Parents' Evenings by the Chair and Clerk and on the College website. These efforts produced appointments with a good mix of skills to compliment those of the existing Governors. The current structure allocates Governors to key roles, to continue to develop expertise in these areas, whilst all Governors are expected to have an overview of other areas.

Governors continue to receive data and information from the Clerk prior to a meeting to ensure they are prepared and ready to ask questions. Effectiveness of Governors' performance is demonstrated by challenging the Principals and the Leadership Team when further detail or clarity is required. Governor questions and College responses continue to be collated in a separate document to demonstrate challenge.

The new Joint Principals have many years' experience as Associate Governors at the College and are fully aware of the mechanics and processes at meetings. The plan is to introduce a new, more concise and business like format for the Principals' Report and this will be introduced at the December FGB meeting. Committees will be the forum for discussion around policies and College initiatives.

The Chair and new Principals meet regularly to discuss upcoming agenda items, and the changes introduced to the format of the meetings (i.e Principals Report). Chair has also worked with the new Principals to develop the mission statement for Governors.

Minsthorpe Academy Trust
Governance Statement
For The Year Ended 31 August 2019

The resources committee is a sub-committee of the main board of trustees. Its purpose is as set out in the table on page 9.

Attendance at meetings in the year was as follows:

Trustee/ Member	Meetings attended	Out of a possible
B Semper (Chair)	1	2
T Cawthorne (resigned Mar 19)	1	1
R Henshaw (resigned Apr 19)	0	1
D Davis (Vice Chair) (resigned Oct 18)	0	0
B Dickinson	1	2
B Johnson	1	2
M Royds-Jones	2	2
W Shaw	1	2
C Britton (Vice Chair)	2	2
M Gilmore	0	1
R Merritt	1	1

Review of Value for Money

As accounting officer the principal has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the trust's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where available. The accounting officer for the academy trust has delivered improved value for money during the year by:

Benchmarking data showed that the college spends a high % of its income on staffing. During the year the college has been through an Associate Staff restructure, which has seen the number of Associate Staff employed by the college reduce from 98 to 72. In addition to this, a number of associate roles have been re-graded, which once the two year safeguarding period ends, will result in further savings. Also, during the year, the college has only replaced Teaching staff who have left after a thorough review. In seven cases this year, teaching staff have not been replaced on a like for like basis thus ensuring a more streamlined workforce and savings to the staffing budget in future years.

The College has secured money through Condition Improvement Fund to renew external cladding, windows and roof systems to existing CLASP buildings, this funding will also be used for works to life safety and statutory compliance.

College purchases the ESFA insurance scheme (RPA) which offers excellent value for money and considerable cost savings.

The Purpose of the System of Internal Control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of Academy Trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Minsthorpe Academy Trust for the year ended 31 August 2019 and up to the date of approval of the annual report and financial statements.

Capacity to Handle Risk

The board of trustees have reviewed the key risks to which the Academy Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the Academy Trust's significant risks that has been in place for the year ending 31 August 2019 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of trustees.

Minsthorpe Academy Trust
Governance Statement
For The Year Ended 31 August 2019

The Risk and Control Framework

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of trustees;
- regular reviews by the Resources Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties;
- identification and management of risks.

The board of trustees have considered the need for a specific internal audit function and have decided not to appoint an internal auditor. However, the trustees have appointed Mr J Monaghan of Child and Co, Chartered Accountants, as Responsible Officer ('RO')/Independent Auditor. The RO/independent auditor's role includes giving advice on financial matters and performing a range of checks on the Academy Trust's financial systems. On a termly basis, the RO/independent auditor reports to the board of trustees on the operation of the systems of control and on the discharge of the board of trustees' financial responsibilities.

During the year the RO/independent auditor inspected:

- The accounting system
- Bank and control account reconciliations
- VAT
- Financial returns and reports
- Petty cash
- Income
- Purchases
- Payroll and expenses

The Academy Trust can confirm that the RO/independent auditor function has been fully delivered in line with the ESFA's requirements. No material control issues arose as a result of the RO/independent auditor's work.

Review of Effectiveness

As Accounting Officer, the Principal has responsibility for reviewing the effectiveness of the system of internal control. During the period in question the review has been informed by:

- the work of the Responsible Officer/independent auditor;
- the work of the external auditor;
- the work of the executive managers within the Academy Trust who have responsibility for the development and maintenance of the internal control framework.

Approved by order of the members of the board of trustees on and signed on its behalf by:

.....
B Semper - Chair

.....
M Gilmore - Accounting Officer

Minsthorpe Academy Trust

Statement on Regularity, Propriety and Compliance
For The Year Ended 31 August 2019

As accounting officer of Minsthorpe Academy Trust I have considered my responsibility to notify the charitable company board of trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the charitable company, under the funding agreement in place between the charitable company and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2018.

I confirm that I and the charitable company board of trustees are able to identify any material irregular or improper use of all funds by the charitable company, or material non-compliance with the terms and conditions of funding under the charitable company's funding agreement and the Academies Financial Handbook 2018.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and ESFA.

.....
M Gilmore - Accounting Officer

Date:

Minsthorpe Academy Trust

Trustees Responsibility Statement
For The Year Ended 31 August 2019

The trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with the Annual Accounts Direction issued by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 and the Academies Accounts Direction 2018 to 2019;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards [FRS 102] have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from the ESFA/DfE have been applied for the purposes intended.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the board of trustees on and signed on its behalf by:

.....
B Semper - Chair

Report of the Independent Auditors to the Members of Minsthorpe Academy Trust

Opinion

We have audited the financial statements of Minsthorpe Academy Trust (the 'charitable company') for the year ended 31 August 2019 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland, the Charities SORP 2015 and the Accounts Direction 2018 to 2019 issued by the Education and Skills Funding Agency (ESFA).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2019 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2015 and Academies Accounts Direction 2018 to 2019 issued by the Education and Skills Funding Agency.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon. Other information includes the trustees' report (incorporating the strategic report and the directors' report), the governance statement and the Accounting Officer's statement.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

**Report of the Independent Auditors to the Members of
Minsthorpe Academy Trust**

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' Responsibility Statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Mark Garrison BCom FCA DChA (Senior Statutory Auditor)
for and on behalf of Allotts Business Services Ltd, Statutory Auditor
Chartered Accountants
The Old Grammar School
13 Moorgate Road
Rotherham
South Yorkshire
S60 2EN

Date:

**Independent Reporting Accountant's Assurance Report on Regularity to
Minsthorpe Academy Trust and the Education and Skills Funding Agency**

In accordance with the terms of our engagement and further to the requirements of the Education and Skills Funding Agency (ESFA), as included in the Academies Accounts Direction 2018 to 2019, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Minsthorpe Academy Trust during the period 1 September 2018 to 31 August 2019 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Minsthorpe Academy Trust and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Minsthorpe Academy Trust and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Minsthorpe Academy Trust and the ESFA, for our work, for this report, or for the conclusion we have formed.

Respective responsibilities of Minsthorpe Academy Trust's accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of Minsthorpe Academy Trust's funding agreement with the Secretary of State for Education and the Academies Financial Handbook, extant from 1 September 2018, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2018 to 2019. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2018 to 31 August 2019 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2018 to 2019 issued by the ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the charitable company's income and expenditure.

The work undertaken to draw to our conclusion includes:

- Enquiry of officers of the academy
- Review and testing of income and expenditure for compliance with the funding and other agreements, the Academies Financial Handbook and the academy's system of controls
- Examination of relevant documents
- Review of the activities carried out by the academy
- Review of the delegated authorities set out in the Academies Financial Handbook
- Review of governance arrangements in accordance with the Academies Financial Handbook

Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2018 to 31 August 2019 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Reporting Accountant
Allotts Business Services Ltd
Chartered Accountants
The Old Grammar School
13 Moorgate Road
Rotherham
South Yorkshire
S60 2EN

Date:

Minsthorpe Academy Trust

**Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
For The Year Ended 31 August 2019**

	Notes	Unrestricted fund £'000	Restricted funds £'000	Fixed asset Fund £'000	Total 2019 funds £'000	Total 2018 funds £'000
INCOME AND ENDOWMENTS FROM						
Donations and capital grants	2	-	-	1,744	1,744	2,015
Charitable activities						
Funding for the academy's educational operations	3	-	8,822	-	8,822	8,967
Other trading activities	4	<u>1,005</u>	-	-	<u>1,005</u>	<u>907</u>
Total		1,005	8,822	1,744	11,571	11,889
EXPENDITURE ON						
Raising funds	6	952	3	-	955	944
Charitable activities						
Academy's educational operations		<u>1</u>	<u>9,536</u>	<u>693</u>	<u>10,230</u>	<u>10,547</u>
Total	5	953	9,539	693	11,185	11,491
NET INCOME/(EXPENDITURE)		52	(717)	1,051	386	398
Transfers between funds	20	<u>(118)</u>	<u>118</u>	-	-	-
Other recognised gains/(losses)						
Actuarial gains/losses on defined benefit schemes	21	-	<u>(2,097)</u>	-	<u>(2,097)</u>	<u>844</u>
Net movement in funds		(66)	(2,696)	1,051	(1,711)	1,242
RECONCILIATION OF FUNDS						
Total funds brought forward		174	(2,228)	22,303	20,249	19,007
TOTAL FUNDS CARRIED FORWARD		<u>108</u>	<u>(4,924)</u>	<u>23,354</u>	<u>18,538</u>	<u>20,249</u>

The notes form part of these financial statements

Minsthorpe Academy Trust (Registered number: 07635467)

Balance Sheet
At 31 August 2019

	Notes	2019 £'000	2018 £'000
FIXED ASSETS			
Tangible assets	12	<u>22,722</u>	<u>21,912</u>
CURRENT ASSETS			
Stocks	13	3	5
Debtors	14	251	500
Cash at bank		<u>1,164</u>	<u>785</u>
		1,418	1,290
CREDITORS			
Amounts falling due within one year	15	(660)	(725)
		<u>758</u>	<u>565</u>
NET CURRENT ASSETS			
		<u>758</u>	<u>565</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		23,480	22,477
CREDITORS			
Amounts falling due after more than one year	16	(18)	-
PENSION LIABILITY	21	(4,924)	(2,228)
		<u>18,538</u>	<u>20,249</u>
NET ASSETS			
		<u>18,538</u>	<u>20,249</u>
FUNDS	20		
Unrestricted funds:			
General fund		108	174
Restricted funds:			
Fixed asset Fund		23,354	22,303
General fund		-	-
Pension reserve		<u>(4,924)</u>	<u>(2,228)</u>
		<u>18,430</u>	<u>20,075</u>
TOTAL FUNDS		<u>18,538</u>	<u>20,249</u>

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:

.....
B Semper -Chair

The notes form part of these financial statements

Minsthorpe Academy Trust
Cash Flow Statement
For The Year Ended 31 August 2019

	Notes	2019 £'000	2018 £'000
Cash flows from operating activities:			
Cash generated from operations	1	<u>139</u>	<u>(236)</u>
Net cash provided by (used in) operating activities		<u>139</u>	<u>(236)</u>
Cash flows from investing activities:			
Purchase of tangible fixed assets		(1,504)	(2,553)
Capital grants from DfE/ESFA		<u>1,744</u>	<u>2,015</u>
Net cash provided by (used in) investing activities		<u>240</u>	<u>(538)</u>
Change in cash and cash equivalents in the reporting period		379	(774)
Cash and cash equivalents at the beginning of the reporting period		<u>785</u>	<u>1,559</u>
Cash and cash equivalents at the end of the reporting period		<u><u>1,164</u></u>	<u><u>785</u></u>

The notes form part of these financial statements

Minsthorpe Academy Trust

Notes to the Cash Flow Statement
For The Year Ended 31 August 2019

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES	2019	2018
	£'000	£'000
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	386	398
Adjustments for:		
Depreciation	694	728
Capital grants from DfE/ESFA	(1,744)	(2,015)
Decrease/(increase) in stocks	2	(3)
Decrease/(increase) in debtors	249	(291)
(Decrease)/increase in creditors	(47)	569
Difference between pension charge and cash contributions	<u>599</u>	<u>378</u>
Net cash provided by (used in) operating activities	<u>139</u>	<u>(236)</u>

Minsthorpe Academy Trust

Notes to the Financial Statements **For The Year Ended 31 August 2019**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Academies Accounts Direction 2018 to 2019 issued by the ESFA, the Charities Act 2011 and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Going concern

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

Donations

Donations are recognised on a receivable basis (where there are no performance related conditions), where it is probable that the income will be received and the amount can be measured reliably.

Agency arrangements

The academy trust acts as an agent in distributing 16-19 bursary funds from ESFA. Payments received from ESFA and subsequent disbursements to students are excluded from the statement of financial activities as the trust does not have control over the charitable application of the funds. The funds received and paid and any balances held are disclosed in note 25.

Other income

Other income including the hire of facilities, is recognised in the period it is receivable and to the extent the charity has provided the goods or services.

Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

Minsthorpe Academy Trust

Notes to the Financial Statements - continued
For The Year Ended 31 August 2019

1. ACCOUNTING POLICIES - continued

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Charitable activities

These are costs incurred on the academy trust's educational operations, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

All resources expended are inclusive of irrecoverable VAT.

Tangible fixed assets

Assets costing £2,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. The related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on such assets is charged to the restricted fixed asset fund in the Statement of Financial Activities so as to reduce the fund over the useful economic life of the related asset on a basis consistent with the academy trust's depreciation policy.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Leasehold land	over 125 years, being the length of the lease
Buildings	over the remainder of the 50 year life
Furniture and Fixtures	over 5 years
Plant and Equipment	over 3 years

Assets in the course of construction are included at cost. Depreciation on these assets is not charged until they are brought into use.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

Financial instruments

The academy trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy trust and their measurement basis are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 14. Prepayments are not financial instruments. Amounts due to the charity's wholly owned subsidiary are held at face value less any impairment.

Cash at bank - is classified as a basic financial instrument and is measured at face value.

Financial liabilities - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in note 15. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument. Amounts due to charity's wholly owned subsidiary are held at face value less any impairment.

Minsthorpe Academy Trust

Notes to the Financial Statements - continued
For The Year Ended 31 August 2019

1. ACCOUNTING POLICIES - continued

Stocks

Stocks comprise school ties and are valued at the lower of cost or net realisable value.

Taxation

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by part 11, chapter 3 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objectives of the academy trust at the discretion of the trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Education and Skills Funding Agency/Department for Education.

Pension costs and other post-retirement benefits

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. As stated in the Pension and Similar Obligations note, the TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses

Minsthorpe Academy Trust

Notes to the Financial Statements - continued
For The Year Ended 31 August 2019

1. ACCOUNTING POLICIES - continued

Leased assets

Rentals under operating leases are charged on a straight line basis over the lease term.

Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions

Provisions are recognised when the academy trust has an obligation at the reporting date as a result of a past event which it is probable will result in the transfer of economic benefits and the obligation can be estimated reliably.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 21, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2019. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

Redundancy payments

Redundancy costs arising from periodic reviews of staff levels are charged against profit in the year in which employees leave the company. Details can be found in the wages and salaries note 9.

2. DONATIONS AND CAPITAL GRANTS

	Unrestricted funds £'000	Restricted funds £'000	2019 Total funds £'000	2018 Total funds £'000
Donations	-	-	-	142
Capital Grants	-	<u>1,744</u>	<u>1,744</u>	<u>1,873</u>
	<u>-</u>	<u>1,744</u>	<u>1,744</u>	<u>2,015</u>

Grants received, included in the above, are as follows:

	2019 £'000	2018 £'000
Capital Grants	<u>1,744</u>	<u>1,873</u>

Minsthorpe Academy Trust

**Notes to the Financial Statements - continued
For The Year Ended 31 August 2019**

3. FUNDING FOR THE ACADEMY'S EDUCATIONAL OPERATIONS

	Unrestricted funds £'000	Restricted funds £'000	2019 Total funds £'000	2018 Total funds £'000
Grants	-	8,487	8,487	8,600
Catering income	-	218	218	210
Trips	-	117	117	157
	<u>-</u>	<u>8,822</u>	<u>8,822</u>	<u>8,967</u>

An analysis of grants received is given below:

	Unrestricted funds £'000	Restricted funds £'000	2019 Total funds £'000	2018 Total funds £'000
DfE/ESFA revenue grant				
General Annual Grant(GAG)	-	7,871	7,871	7,992
Other DfE/ESFA Grants	-	474	474	478
	-	8,345	8,345	8,470
Other government grant				
Special educational projects	-	74	74	59
Other grants	-	68	68	71
	-	142	142	130
	<u>-</u>	<u>8,487</u>	<u>8,487</u>	<u>8,600</u>

4. OTHER TRADING ACTIVITIES

	Unrestricted funds £'000	Restricted funds £'000	2019 Total funds £'000	2018 Total funds £'000
Books, uniforms etc	7	-	7	19
Wages and other reimbursement	662	-	662	624
SCITT	142	-	142	117
Other services	143	-	143	124
Sundry income	51	-	51	23
	<u>1,005</u>	<u>-</u>	<u>1,005</u>	<u>907</u>

Minsthorpe Academy Trust

**Notes to the Financial Statements - continued
For The Year Ended 31 August 2019**

5. EXPENDITURE

		Non-pay expenditure		2019	2018
	Staff costs	Premises	Other costs	Total	Total
	£'000	£'000	£'000	£'000	£'000
Raising funds					
Costs incurred by trading for a fundraising purpose					
Direct costs	750	85	120	955	944
Charitable activities					
Academies educational operations					
Direct costs	6,682	538	700	7,920	8,306
Allocated support costs	<u>1,320</u>	<u>401</u>	<u>589</u>	<u>2,310</u>	<u>2,241</u>
	<u><u>8,752</u></u>	<u><u>1,024</u></u>	<u><u>1,409</u></u>	<u><u>11,185</u></u>	<u><u>11,491</u></u>

Net income/(expenditure) is stated after charging/(crediting):

	2019	2018
	£'000	£'000
Auditors' remuneration	10	9
Other non-audit services	5	4
Depreciation - owned assets	694	728
Operating leases - plant and machinery	88	85
Operating leases - other	<u>6</u>	<u>6</u>

6. RAISING FUNDS

Costs incurred by trading for a fundraising purpose

	Unrestricted funds	Restricted funds	2019 Total funds	2018 Total funds
	£'000	£'000	£'000	£'000
Staff costs	750	-	750	696
Premises costs	85	-	85	94
Other costs	<u>117</u>	<u>3</u>	<u>120</u>	<u>154</u>
	<u><u>952</u></u>	<u><u>3</u></u>	<u><u>955</u></u>	<u><u>944</u></u>

7. CHARITABLE ACTIVITIES - ACADEMY'S EDUCATIONAL OPERATIONS

	Unrestricted funds	Restricted funds	2019 Total funds	2018 Total funds
	£'000	£'000	£'000	£'000
Direct costs	-	7,920	7,920	8,306
Support costs	<u>1</u>	<u>2,309</u>	<u>2,310</u>	<u>2,241</u>
	<u><u>1</u></u>	<u><u>10,229</u></u>	<u><u>10,230</u></u>	<u><u>10,547</u></u>

Minsthorpe Academy Trust

Notes to the Financial Statements - continued
For The Year Ended 31 August 2019

7. CHARITABLE ACTIVITIES - ACADEMY'S EDUCATIONAL OPERATIONS - continued

	2019 Total £'000	2018 Total £'000
Analysis of support costs		
Support staff costs	1,320	1,277
Depreciation	7	15
Technology costs	2	3
Premises costs	401	432
Other support costs	565	501
Governance costs	<u>15</u>	<u>13</u>
Total support costs	<u>2,310</u>	<u>2,241</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

The Principal and staff trustees only receive remuneration in respect of services they provide undertaking the roles of Principal and staff, and not in respect of their services as trustees. Other trustees did not receive any payments, other than expenses, from the academy in respect of their role as trustees. The value of trustees' remuneration was as follows:

R Henshaw (Principal and trustee) resigned March 19
Remuneration £65,000 - £70,000 (2018: £105,000 - £110,000)
Employer's pension contributions £10,000 - £15,000 (2018: £15,000 - £20,000)

T Boughen (staff trustee)
Remuneration £30,000 - £35,000 (2018 £30,000 - £35,000)
Employer's pension contributions £0 - £5,000 (2018: £0 - £5,000)

A Jarratt (staff trustee)
Remuneration £25,000 - £30,000 (2018 £25,000 - £30,000)
Employer's pension contributions £0 - £5,000 (2018 £0 - £5,000)

M G Royds-Jones (staff trustee)
Remuneration £40,000 to £45,000 (2018: £40,000 - £45,000)
Employer's pension contributions £5,000 - £10,000 (2018: £5,000 - £10,000)

M Gilmore (Principal and trustee) - appointed April 2019
Remuneration £30,000 to £35,000 (2018: £nil)
Employer's pension contributions £5,000 - £10,000 (2018: £nil)

R Merritt (Principal and trustee) - appointed April 2019
Remuneration £30,000 to £35,000 (2018: £nil)
Employer's pension contributions £5,000 - £10,000 (2018: £nil)

Trustees' expenses

Travel expenses totalling £41 (2018: £225) were reimbursed to 1 (2018: 3) trustee.

Other transactions

Other related party transactions involving the trustees are set out in the Related Party Disclosures note.

Minsthorpe Academy Trust

Notes to the Financial Statements - continued
For The Year Ended 31 August 2019

9. STAFF COSTS

	2019	2018
	£'000	£'000
Wages and salaries	6,286	6,654
Social security costs	608	632
Operating costs of defined benefit pension schemes	<u>1,564</u>	<u>1,391</u>
	8,458	8,677
Supply teacher costs	73	73
Staff restructuring costs	<u>221</u>	<u>31</u>
	<u>8,752</u>	<u>8,781</u>

Staff restructuring costs

Staff restructuring costs comprise

	2019	2018
	£'000	£'000
Redundancy payments	<u>221</u>	<u>31</u>
	<u>221</u>	<u>31</u>

There are no non-statutory/non-contractual severance payments included in staff restructuring costs.

The average number of persons (including senior management team) employed by the charitable company during the year was as follows:

	2019	2018
Teachers	127	143
Administration and support	84	90
Management	<u>12</u>	<u>12</u>
	<u>223</u>	<u>245</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2019	2018
£60,001 - £70,000	5	5
£70,001 - £80,000	2	-
£100,001 - £110,000	<u>-</u>	<u>1</u>
	<u>7</u>	<u>6</u>

Key management personnel

The key management personnel of the academy trust comprise the trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the academy trust was £1,067,188 (2018: £1,122,387).

10. TRUSTEES' AND OFFICERS' INSURANCE

The charitable company has opted into the Department for Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business, and provides cover up to £10,000,000. It is not possible to quantify the trustees and officers indemnity element from the overall cost of the RPA scheme.

Minsthorpe Academy Trust

**Notes to the Financial Statements - continued
For The Year Ended 31 August 2019**

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £'000	Restricted funds £'000	Fixed asset Fund £'000	Total funds £'000
INCOME AND ENDOWMENTS FROM				
Donations and capital grants Charitable activities	-	-	2,015	2,015
Funding for the academy's educational operations	-	8,967	-	8,967
Other trading activities	<u>907</u>	<u>-</u>	<u>-</u>	<u>907</u>
Total	907	8,967	2,015	11,889
EXPENDITURE ON				
Raising funds Charitable activities	924	20	-	944
Academy's educational operations	<u>1</u>	<u>9,818</u>	<u>728</u>	<u>10,547</u>
Total	<u>925</u>	<u>9,838</u>	<u>728</u>	<u>11,491</u>
NET INCOME/(EXPENDITURE)	(18)	(871)	1,287	398
Transfers between funds	<u>(471)</u>	<u>471</u>	<u>-</u>	<u>-</u>
Other recognised gains/(losses)				
Actuarial gains/losses on defined benefit schemes	<u>-</u>	<u>844</u>	<u>-</u>	<u>844</u>
Net movement in funds	(489)	444	1,287	1,242
RECONCILIATION OF FUNDS				
Total funds brought forward	<u>663</u>	<u>(2,672)</u>	<u>21,016</u>	<u>19,007</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>174</u></u>	<u><u>(2,228)</u></u>	<u><u>22,303</u></u>	<u><u>20,249</u></u>

Minsthorpe Academy Trust

**Notes to the Financial Statements - continued
For The Year Ended 31 August 2019**

12. TANGIBLE FIXED ASSETS

	Leasehold land and buildings £'000	Furniture and Fixtures £'000	Plant and Equipment £'000	Totals £'000
COST				
At 1 September 2018	26,421	745	1,009	28,175
Additions	<u>1,493</u>	<u>11</u>	<u>-</u>	<u>1,504</u>
At 31 August 2019	<u>27,914</u>	<u>756</u>	<u>1,009</u>	<u>29,679</u>
DEPRECIATION				
At 1 September 2018	4,584	697	982	6,263
Charge for year	<u>657</u>	<u>20</u>	<u>17</u>	<u>694</u>
At 31 August 2019	<u>5,241</u>	<u>717</u>	<u>999</u>	<u>6,957</u>
NET BOOK VALUE				
At 31 August 2019	<u>22,673</u>	<u>39</u>	<u>10</u>	<u>22,722</u>
At 31 August 2018	<u>21,837</u>	<u>48</u>	<u>27</u>	<u>21,912</u>

13. STOCKS

	2019 £'000	2018 £'000
Clothing	<u>3</u>	<u>5</u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £'000	2018 £'000
Trade debtors	4	8
VAT recoverable	34	320
Prepayments and accrued income	<u>213</u>	<u>172</u>
	<u>251</u>	<u>500</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £'000	2018 £'000
Trade creditors	329	451
Taxation and social security	143	159
Other creditors	3	-
Accruals and deferred income	<u>185</u>	<u>115</u>
	<u>660</u>	<u>725</u>
Deferred income		
As at 1 September 2018	53	110
Resources deferred in the year	80	53
Amounts released from previous years	<u>(53)</u>	<u>(110)</u>
As at 31 August 2019	<u>80</u>	<u>53</u>

At the balance sheet date the academy trust was holding funds received in advance for trips taking place in the 2019/20 academic year, GAG contributions towards rates and National Collaborative Outreach Programme (NCOP) funding in advance.

Minsthorpe Academy Trust

Notes to the Financial Statements - continued
For The Year Ended 31 August 2019

16. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2019	2018
	£'000	£'000
Other creditors	<u>18</u>	<u>-</u>

17. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2019	2018
	£'000	£'000
Within one year	125	123
Between one and five years	329	319
In more than five years	<u>20</u>	<u>97</u>
	<u>474</u>	<u>539</u>

18. MEMBERS' LIABILITY

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund £'000	Restricted funds £'000	Fixed asset Fund £'000	2019 Total funds £'000
Fixed assets	-	-	22,722	22,722
Current assets	138	464	816	1,418
Current liabilities	(30)	(464)	(166)	(660)
Long term liabilities	-	-	(18)	(18)
Pension liability	<u>-</u>	<u>(4,924)</u>	<u>-</u>	<u>(4,924)</u>
	<u>108</u>	<u>(4,924)</u>	<u>23,354</u>	<u>18,538</u>

Comparative information in respect of the preceding period is as follows:

	Unrestricted fund	Restricted funds	Fixed asset Fund £'000	2018 Total funds £'000
Fixed assets	-	-	21,912	21,912
Current assets	174	332	784	1,290
Current liabilities	-	(332)	(393)	(725)
Pension liability	<u>-</u>	<u>(2,228)</u>	<u>-</u>	<u>(2,228)</u>
	<u>174</u>	<u>(2,228)</u>	<u>22,303</u>	<u>20,249</u>

Minsthorpe Academy Trust

Notes to the Financial Statements - continued
For The Year Ended 31 August 2019

20. MOVEMENT IN FUNDS

	Balance 01.09.18 £'000	Income £'000	Expenditure £'000	Gains, losses and transfers £'000	Balance 31.08.19 £'000
Restricted general funds					
General annual grant (GAG)	-	7,871	(7,989)	118	-
Pupil Premium	-	391	(391)	-	-
Other ESFA	-	83	(83)	-	-
Other grants	-	142	(142)	-	-
Other revenue	-	335	(335)	-	-
Pension reserve	(2,228)	-	(599)	(2,097)	(4,924)
	<u>(2,228)</u>	<u>8,822</u>	<u>(9,539)</u>	<u>(1,979)</u>	<u>(4,924)</u>
Restricted fixed asset funds					
Assets inherited on conversion	17,108	-	(619)	-	16,489
DfE/ESFA grants	3,779	1,744	(16)	-	5,507
Capital expenditure from GAG	1,376	-	(32)	-	1,344
Other grants	40	-	(26)	-	14
	<u>22,303</u>	<u>1,744</u>	<u>(693)</u>	<u>-</u>	<u>23,354</u>
Total restricted funds	<u>20,075</u>	<u>10,566</u>	<u>(10,232)</u>	<u>(1,979)</u>	<u>18,430</u>
Unrestricted funds	<u>174</u>	<u>1,005</u>	<u>(953)</u>	<u>(118)</u>	<u>108</u>
Total funds	<u>20,249</u>	<u>11,571</u>	<u>(11,185)</u>	<u>(2,097)</u>	<u>18,538</u>

The specific purposes for which the funds are to be applied are as follows:

The restricted fixed assets funds represent the net book values of donated fixed assets and assets purchased from ESFA and other government grants, which have to be held for the continuing use of the academy, along with unspent grants for capital purposes.

The balance on restricted general funds represents the balance of unspent grants and other revenue to be spent in future periods, including unspent General Annual Grant.

The balance on unrestricted funds represents the unspent surplus from the local authority on conversion and unspent surpluses from other unrestricted activities.

Under the funding agreement with the Secretary of State, the academy was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2019.

Minsthorpe Academy Trust

**Notes to the Financial Statements - continued
For The Year Ended 31 August 2019**

20. MOVEMENT IN FUNDS - continued

Comparative information in respect of the preceding period as follows:

	Balance 01.09.17 £'000	Income £'000	Expenditure £'000	Gains, losses and transfers £'000	Balance 31.08.18 £'000
Restricted general funds					
General annual grant (GAG)	-	7,993	(8,350)	357	-
Pupil Premium	-	441	(441)	-	-
Other ESFA	22	36	(58)	-	-
Other grants	-	59	(59)	-	-
Other revenue	-	438	(552)	114	-
Pension reserve	(2,694)	-	(378)	844	(2,228)
	<u>(2,672)</u>	<u>8,967</u>	<u>(9,838)</u>	<u>1,315</u>	<u>(2,228)</u>
Restricted fixed asset funds					
Assets inherited on conversion	17,763	-	(655)	-	17,108
DfE/ESFA grants	1,776	2,015	(12)	-	3,779
Capital expenditure from GAG	1,395	-	(19)	-	1,376
Other donated assets	15	-	(15)	-	-
Other grants	67	-	(27)	-	40
	<u>21,016</u>	<u>2,015</u>	<u>(728)</u>	<u>-</u>	<u>22,303</u>
Total restricted funds	<u>18,344</u>	<u>10,982</u>	<u>(10,566)</u>	<u>1,315</u>	<u>20,075</u>
Unrestricted funds	<u>663</u>	<u>907</u>	<u>(925)</u>	<u>(471)</u>	<u>174</u>
Total funds	<u><u>19,007</u></u>	<u><u>11,889</u></u>	<u><u>(11,491)</u></u>	<u><u>844</u></u>	<u><u>20,249</u></u>

21. PENSION AND SIMILAR OBLIGATIONS

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by the City of Bradford Metropolitan Council. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2016.

Contributions amounting to £63,434 were payable to the schemes at 31 August 2019 (2018: £nil) and are included within creditors.

Teachers' pension scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Minsthorpe Academy Trust

Notes to the Financial Statements - continued
For The Year Ended 31 August 2019

21. PENSION AND SIMILAR OBLIGATIONS
- continued

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 September 2019.

The employer's pension costs paid to TPS in the period amounted to £677,780 (2018: £709,378).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is a multi-employer pension scheme. The trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

Local government pension scheme

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2019 was £488,000 (2018: £429,000), of which employer's contributions totalled £353,000 (2018: £306,000) and employees' contributions totalled £135,000 (2018: £123,000).

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy trust closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

The amounts recognised in the balance sheet are as follows:

	Defined benefit pension plans	
	2019	2018
	£'000	£'000
Present value of funded obligations	(14,122)	(10,046)
Fair value of plan assets	<u>9,198</u>	<u>7,818</u>
Liability	<u>(4,924)</u>	<u>(2,228)</u>

The amounts recognised in the statement of financial activities are as follows:

	Defined benefit pension plans	
	2019	2018
	£'000	£'000
Current service cost	620	621
Net interest from net defined benefit asset/liability	57	63
Past service cost	<u>275</u>	<u>-</u>
	<u>952</u>	<u>684</u>
Actual return on plan assets	<u>1,107</u>	<u>338</u>

Minsthorpe Academy Trust

Notes to the Financial Statements - continued
For The Year Ended 31 August 2019

21. PENSION AND SIMILAR OBLIGATIONS
- continued

Changes in the present value of the defined benefit obligation are as follows:

	Defined benefit pension plans	
	2019	2018
	£'000	£'000
At 1 September	10,046	9,891
Current service cost	620	621
Past service cost	275	-
Employee contributions	135	123
Interest cost	280	247
Actuarial (gain) / loss	2,981	(690)
Benefits paid	<u>(215)</u>	<u>(146)</u>
	<u>14,122</u>	<u>10,046</u>

Changes in the fair value of scheme assets are as follows:

	Defined benefit pension plans	
	2019	2018
	£'000	£'000
At 1 September	7,818	7,197
Employer contributions	353	306
Employee contributions	135	123
Actuarial gain / (loss)	884	154
Benefits paid	(215)	(146)
Interest income on assets	<u>223</u>	<u>184</u>
	<u>9,198</u>	<u>7,818</u>

The amounts recognised in other recognised gains and losses are as follows:

	Defined benefit pension plans	
	2019	2018
	£'000	£'000
Actuarial gains/(losses)	<u>(2,097)</u>	<u>844</u>
	<u>(2,097)</u>	<u>844</u>

The major categories of scheme assets as a percentage of total scheme assets are as follows:

	Defined benefit pension plans	
	2019	2018
Equities	77.6%	74.6%
Property	4.4%	4.2%
Government Bonds	10.5%	10.8%
Corporate bonds	4.5%	3.5%
Cash	1.9%	2.2%
Other	1.1%	4.7%

Principal actuarial assumptions at the balance sheet date (expressed as weighted averages)

	2019	2018
Discount rate for liabilities	1.9%	2.8%
RPI Inflation	3%	3.1%
CPI Inflation	2%	2%
Rate of increase in pensions	2%	2%
Pension accounts revaluation rate	2%	2%
Salary increases	3.25%	3.25%

Minsthorpe Academy Trust

**Notes to the Financial Statements - continued
For The Year Ended 31 August 2019**

**21. PENSION AND SIMILAR OBLIGATIONS
- continued**

Sensitivity Analysis

The sensitivities regarding the principal assumptions used to measure the scheme liabilities are set out below:

	+0.1% pa	Base figure	-0.1% pa
<u>Adjustment to discount rate</u>			
Present value of total obligation (£M)	13,782	14,122	14,471
% change in present value of total obligation	-2.4%		2.5%
Projected service cost (£M)	0.849	0.875	0.901
Approximate % change in projected service cost	-2.9%		3.0%
<u>Adjustment to salary increase rate</u>			
Present value of total obligation (£M)	14,225	14,122	14,020
% change in present value of total obligation	0.7%		-0.7%
Projected service cost (£M)	0.875	0.875	0.875
Approximate % change in projected service cost	0.0%		0.0%
<u>Adjustment to pension increase rate</u>			
Present value of total obligation (£M)	14,367	14,122	13,882
% change in present value of total obligation	1.7%		-1.7%
Projected service cost (£M)	0.901	0.875	0.849
Approximate % change in projected service cost	3.0%		-2.9%
<u>Adjustment to mortality age rating assumption</u>			
	-1year		+1year
Present value of total obligation (£M)	14,587	14,122	13,663
change in present value of total obligation	3.3%		-3.3%
Projected service cost (£M)	0.908	0.875	0.842
Approximate % change in projected service cost	3.6%		-3.8%

The mortality assumptions are based on the recent actual mortality experience of members within the Fund and allow for expected future mortality improvements. Sample life expectancies at age 65 resulting from these mortality assumptions are shown below.

	At 31 August 2019	At 31 August 2018
Aged 65 at accounting date		
Males	22.2	22.1
Female	25.4	25.3
Aged 45 at accounting date		
Males	23.2	23.1
Females	27.2	27.1

The estimated value of employer contributions for the year ended 31 August 2018 is £301,000.

22. CONTINGENT LIABILITIES

There are no contingent liabilities.

23. CAPITAL COMMITMENTS

	2019 £'000	2018 £'000
Contracted but not provided for in the financial statements	<u>98</u>	<u>1,718</u>

24. RELATED PARTY DISCLOSURES

Owing to the nature of the Academy Trust's operations and the composition of the Board of Trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which a Trustee has an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the trust's financial regulations and normal procurement procedures.

Related party transactions with subsidiaries are disclosed in note 26. No other related party transactions took place in the period of account, other than certain trustees' remuneration and expenses already disclosed in note 8.

Minsthorpe Academy Trust

Notes to the Financial Statements - continued
For The Year Ended 31 August 2019

25. AGENCY ARRANGEMENTS

The academy trust distributes 16-19 bursary funds to students and SCITT training bursaries to trainee teachers as an agent for ESFA. In the accounting period ending 31 August 2019 the trust received £247,178 (2018: £136,300) and disbursed £214,183 (2018: £136,000) from the fund.

Creditors include £28,996 (2018: £4,000 debtor) in respect of funds held as an agent to the ESFA.

26. SUBSIDIARY UNDERTAKINGS

Although there is no legal control, Minsthorpe Charitable Trust, an unincorporated charity with its own subsidiary T&CC Ltd, is regarded as a subsidiary undertaking on the basis that the Academy Trust can exercise dominant influence. In accordance with s405 of the Companies Act 2006, the trustees have excluded the undertaking from consolidation, as its inclusion is not material for the purpose of giving a true and fair view.

Minsthorpe Charitable Trust provides childcare facilities at the Happy Days Children's Centre. T&CC Ltd provides training, conference and recreational facilities. Their registered office is Minsthorpe Lane, South Elmsall, Pontefract WF9 2UJ.

During the year the following transactions occurred with the entities:-

	2019			
	Sales £'000	Purchases £'000	Debtors £'000	Creditors £'000
T&CC Ltd	152	19	-	-
Minsthorpe Charitable Trust	352	-	-	-

	2018			
	Sales £'000	Purchases £'000	Debtors £'000	Creditors £'000
T&CC Ltd	149	12	-	-
Minsthorpe Charitable Trust	435	-	-	-

The above sales are charged at cost. The above transactions relate to arrangements in place when the school became an academy in 2011.

The combined figures for Minsthorpe Charitable Trust and T&CC Ltd for the year ending 31 August 2019 were:

	2019
	£'000
Aggregate funds	648
Net incoming/(outgoing) resources	(33)