

Minsthorpe Community College Bursary – Post 16

Who can get it?

If you are aged, 16 to 19 (**must be 16 on 31st August 2021 and under 19 on this date**) and studying at school or college (not university) in England, or on a training course, including unpaid work experience.

What is it for?

Providing financial support for the cost of books and equipment/materials related to their course, transport, lunch on the days they study, support with the cost of educational trips such as University Open day visits.

IT IS NOT PAID AS A MONTHLY ALLOWANCE. Transport and meal support is paid half-termly so varies depending on the number of school days in the half term. All other costs are met as and when equipment and resources have been purchased. Support may be withdrawn if you are not meeting the Learning Contract expectations. Decisions about each individual are bespoke – comparisons to other students support should not be made as private and confidential information will be taken into account to provide the best support possible per student.

The two categories of Bursary

VULNERABLE BURSARY – Students who are in one or more of these defined groups; in care; care leavers; receiving Income Support, or Universal Credit because they are financially supporting themselves or financially supporting themselves and someone who is dependent on them and living with them such as a child or partner or receiving Disability Living Allowance or Personal Independence Payments in their own right as well as Employment and Support Allowance or Universal Credit in their own right.

DISCRETIONARY BURSARY – Guidance says it is for institutions to decide which students receive a discretionary bursary, depending on each student's circumstances ... *"Institutions must ensure that their bursary policy is designed to ensure funding reaches those students who are most in need of financial support. Institutions should use household income in some way to help establish the amount of support they award to a student."*

[Guidance 16 to 19 Bursary Fund Guide:2021 to 2022 academic year]

Note-receiving bursary payments does NOT affect any other means-tested benefits the family household are in receipt of.

How do I apply for support?

1. Complete the online form
2. Provide **one piece of ORIGINAL evidence** from the list below – this must be provided electronically to dllloyd@minsthorpe.cc
 - 'Guaranteed' element of Pension Credit you must provide your Pension Credit M1000 Award Notice
 - Child Tax Credit you must provide your most recent Tax Credit Award Notice and documentary evidence of your income
 - Income Support JBSAIB or Employment Support Allowance (recent benefits letter from DWP or Job Centre Plus)
 - P60 of parent/s (both if together – parent the student lives with if separated)
 - Support under Part IV of the Immigration and Asylum Act 1999, please ask the Equity and Diversity Service to provide evidence (01924 304388)
 - Three of the most recent monthly award statements for Universal Credit

What are the different Bands?

Band 1 = Any student with a household income of £16,190 or below (which is the threshold of qualification for Free School Meals) **Band 2** = annual household income between £16,191 - £26,000

Can support be withdrawn?

Yes, if students are not meeting their responsibilities on the Post 16 Learning Contract.

If my financial circumstances change?

Please inform the college immediately to enable us to adjust our information accordingly.

How do I make claims once I know I am eligible?

Students bring receipts to Mr Lloyd who will authorise them and then Finance will BACS pay the amount into the student's account (approx. a week to process).

How are my child's particular needs established?

By completing the form in full and through communication with the P16 Pastoral team to establish what support would work best for them.