



April 2023

Dear Parent/Carer

Important Updates from the Principals

We hope this letter finds you and your families well and that you have enjoyed a relaxing Easter break.

We are constantly striving to deliver the best quality of education to all our students, maintaining a relentless focus on our College values of Motivation, Commitment and Care. To this end, the Leadership Team and the Governing Board have undertaken a review of a number of operational policies and procedures and have made some changes which we would like to share with you. **Please note the dates of the various changes. They are not all immediate.**

After-College Detentions – from Monday 17th April 2023

As always, you will receive at least 24 hours' notice if your child has an after-college detention. Please refer to the School Gateway app, if you wish to see the reason for this. **All students with a detention must register in Carnegie.** They will then be sent to an ICT Room, where they will be required to complete work set by teachers on Satchel: One. Please communicate a detention to your child, as failure to attend a detention will result in an escalation of the original sanction.

The Uniform Room – from Monday 24th April 2023

We are always **happy to provide practical support to students to ensure every student attends every lesson, every day.** This includes lending clean items of uniform from our Uniform Room. From Monday 24th April, students can go to the Uniform Room to resolve other pastoral issues, such as forgotten jotters, timetables and Knowledge Organiser home learning, to report any alleged bullying concerns and to ask about a detention. Apart from for illness and signing in and out of College, students should no longer go to The Hub. Instead, they should go to The Uniform Room which will be staffed by Mrs Biddulph, our Pastoral Manager.

Administering Paracetamol – from Monday 24th April 2023

You may be aware that with initial consent from parent/carers, College have been given a single paracetamol for minor issues, such as headache. From Monday 24th April 2023, **students will no longer be given paracetamol provided by college without specific consent from a parent/carers.** If your child has a minor illness that requires paracetamol to be administered more frequently, then, as with all medication, this must be provided in the original packaging (with the dispensing chemist label attached for prescribed medication). The paracetamol (or other medication) will be kept in the Hub Medical Room. A consent form will need to be completed prior to any medication being given out, by parent/ carer stating what the medication is and what it is for, what dose and the frequency this is to be taken. Where possible any medication should be taken outside of lesson times e.g. at lunch time.

Motivation ♦ Commitment ♦ Care

Minsthorpe Lane, South Elmsall, West Yorkshire, WF9 2UJ T. 01977 657600 E. enquiries@minsthorpe.cc **minsthorpe.cc**

Principals Mark Gilmore & Rachael Merritt



Changes to the College Day – from September 2023

From September 2023, Minsthorpe Community College will have an earlier start time.

From 8:15am Gates open/students line up
8:25am Movement bell
8:30am Gates close

There will be no change to the time college ends for students.

We have made this change in order to reintroduce a daily P&A Time to our College Day. This will allow students to meet the same teacher (their P&A mentor) every morning and to engage in daily P&A Curriculum, including guided reading, knowledge organiser support (for Year 7 and 8 students) and BE FAIR Curriculum.

Full details of the new College Day can be found on the home page of the College website.

<https://www.minsthorpe.cc/news/?pid=3&nid=1>

Uniform Policy – September 2023

The Governing Body has reviewed the College's Uniform Policy which can be found on the College website. <http://ow.ly/G4KH50NC1eW> Though the governors have made no significant changes, you will receive a leaflet in the post later this term with full details and we will talk to students about our expectations in assemblies, as we always do. It is important to governors that Minsthorpe uniform is affordable for all families. Therefore, in response to parental concerns, **we will not be allowing students to wear Vivienne Westwood shoes from September 2023**. Please do not buy these for your child.

We will be making students aware of the above changes in assemblies and we ask that you discuss them with your child at home. Please contact us via the School Gateway app or enquiries@minsthorpe.cc, if you or your child have any questions.

We thank you for your ongoing support and the part you play in strengthening our learning community.

Yours sincerely

Mr M Gilmore
Principal

Mrs R. A. Merritt
Principal

Motivation ♦ Commitment ♦ Care

Minsthorpe Lane, South Elmsall, West Yorkshire, WF9 2UJ T. 01977 657600 E. enquiries@minsthorpe.cc minsthorpe.cc

Principals Mark Gilmore & Rachael Merritt