



Provider Access Policy

**Assistant Principal Curriculum and Progression
Careers Lead** | August 2025

Minsthorpe Community College: A place where everyone plays a part in strengthening our learning community through Motivation, Commitment & Care.



Minsthorpe
Community College

Section 1

Introduction

This policy statement sets out Minsthorpe Community College's arrangements for managing the access of providers to pupils for the purposes of giving them information about the provider's education or training offer. This complies with the Academy's legal obligations under Section 42B of the Education Act 1997.

Section 2

Student entitlement

Minsthorpe Community College aims to provide ALL students with a comprehensive CEIAG Programme.

Careers Education consists of explicit lessons through L4L, supporting you to develop skills, knowledge and understanding how to manage your own learning and career development. College will provide a learning environment where the importance of CEIAG is referenced across all curriculum areas. You will receive guidance interviews at key stages throughout your education, through 1-1 interventions and group work, this support is carried out by the careers lead and external agencies. Through careers education, information, advice, and guidance, you will be able to feel positive about yourself, improve your motivation and raise your aspirations, taking responsibility for your career pathways.

We will support you to:

- Investigate opportunities in learning and work, such as technical education qualifications and apprenticeships opportunities.
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through careers events, assemblies, external provider presentations and taster events.
- Identify skills you have and skills you may need to support your future.
- Broaden your aspirations and encourage you to reach your full potential.
- Value inclusion, challenge gender stereotyping and promote equality of opportunity.
- Make well informed and realistic decisions on your progression pathway.
- Have access to, up to date, careers education, information advice and guidance.
- Complete a CV and get feedback from business professionals.
- Have an awareness of enterprise.

What Minsthorpe Community College can provide:

- Guidance to help you identify your career goals.
- Continued CEIAG exploration and self-development delivered through L4L.
- Careers Information relating to specific industries.
- Support in applying to College, Apprenticeship and University.
- Student finance guidance.
- Access to a comprehensive careers' library through "My Future" which can be found on Student SharePoint.
- Access to progression pathways through events such as the careers fair.
- 1-1 impartial, confidential Careers Guidance from a qualified Level 6 careers guidance expert.
- Access to The National Careers Service & National Apprenticeship Service.



For students of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for students during the 'first key phase' (year 8 to 9) and two encounters for students during the 'second key phase' (year 10 to 11). For students in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for students to attend. We are committed to providing meaningful encounters to all our students using the [Making it meaningful checklist](#).

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- answer questions from students.

Previous Providers:

In previous terms/years we have worked with the following providers from the local area to support our students in making informed decisions for their future pathways.

- Henry Boot
- Next PLC
- Production Park
- Audi (Wakefield)
- Wakefield College
- Doncaster College
- Barnsley College
- Ask Apprenticeships
- Job Centre +
- WDH
- Morgan Sindall Construction
- York University
- Huddersfield University
- Leeds Beckett University
- Leeds University
- + Lots more

Destination Data:

In 2024 our year 11 students moved to a range of providers including:

- 16.50% - New College Pontefract
- 7% - Barnsley College
- 15% - Doncaster College
- 12.50% - Wakefield College
- 5% - Castleford College
- 4% - Apprenticeships
- 1% - Training providers
- 35% - Minsthorpe P16



- 0.35% - NEET

Section 3

Management of provider access requests - Procedure

Procedure

A provider wishing to request access should contact: Tim Dowey – Careers Leader:
Telephone: (01977) 657600 / Email: tdowey@minsthorpe.cc

Section 4

Opportunities for access

The school offers a number of events that are integrated into the school careers programme, which will offer providers opportunities to come into school to speak to students and/or their parents – please see Appendix 1: Careers Journey

Please speak to our named Careers Leader to identify the most suitable opportunity for you. The Academy's policy on safeguarding sets out the approach to allowing providers into school as visitors to talk to our students. The Safeguarding Policy is available on our website <http://minsthorpe.cc>

Section 5

Premises and facilities

The College will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. We will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead. Providers are welcome to leave a copy of their prospectus or other relevant course literature with our Careers Lead who will distribute the relevant information to students. The Careers Office is available to all students.



Final Section

Equality Assessment

This policy has been assessed with regard to its impact on equalities issue, with specific reference to the aims of the Equality Act 2010. The equality impact assessment focused on race, gender, disability, pregnancy and maternity, age, sexual orientation, gender identity and religion/belief.

Policy Review Schedule

Policy last reviewed:	Due for next review:	Role Responsible:
January 2018	September 2019	Assistant Principal (Curriculum and Progression) Careers Lead
October 2019	January 2021	Assistant Principal (Curriculum and Progression) Careers Lead
February 2021	September 2021	Assistant Principal (Curriculum and Progression) Careers Lead
September 2021	September 2022	Assistant Principal (Curriculum and Progression) Careers Lead
August 2022	August 2023	Assistant Principal (Curriculum and Progression) Careers Lead
May 2023	April 2024	Assistant Principal (Curriculum and Progression) Careers Lead
April 2024	August 2025	Assistant Principal (Curriculum and Progression) Careers Lead
May 2025	August 2026	Assistant Principal (Curriculum and Progression) Careers Lead

