# Detention Policy

Assistant Principal – Behaviour and Attendance | September 2022

Minsthorpe Community College: A place where everyone plays a part in strengthening our learning community through Motivation, Commitment & Care.



## Section 1 Policy Rationale

#### Behaving and Learning the Minsthorpe Way

Schools are permitted to set detentions by law. Legislation has changed so that schools are permitted to set detentions without giving parents prior knowledge. We however believe this is unfair and does not allow for parents to actively support the college in its behaviour policy. In the interests of students' safety we give a day's notice. We do not issue same day after-college detentions.

### Section 2 Setting of Detentions

Detentions are a necessary sanction that are part of a teacher's toolkit. They act as a deterrent but also support a firm but fair discipline policy.

It is therefore important that parents and students can see that when a detention is set it has been done fairly without malice and that there is a rational reason for the sanction to take place.

Minsthorpe Community College sets clear BE FAIR expectations for students' behaviour. If a student fails to meet these expectations, the teacher gives a clear verbal warning. If the student continues to breach these expectations, they will be removed from the lesson to allow others to continue learning. An after-college detention will be set by the teacher.

Lunchtime detentions are set primarily for incidents that are outside the classroom. Lunchtime detentions do not necessitate parents' prior knowledge.

#### **Section 3**

# Reasons why detentions may be issued

#### 1. Lateness

- 2. Minor disruption
- 3. Not meeting BE FAIR expectations, despite receiving a warning.
- 4. Swearing or other inappropriate language
- 5. Any other form of inappropriate behaviour.

#### **Section 4**

# How to set a detention

When a teacher sets a detention the following flow chart must be followed.

A lunchtime detention/removal is usually in response to an incident at snack break and the senior member of staff will direct a student to go directly to the removal room.

In addition, to set a lunchtime detention on another day, simply notify by email the relevant CCTL along with the Pastoral Support Manager with details of the incident.

Parents will receive notification of an after college detention via text or Gateway App message.

#### **Section 5**

# \* Procedures for setting of detentions and informing Year Office/ General Office.

Following 2<sup>nd</sup> warning and removal to CA – (the member of staff must check that the student complied with this)

Member of staff to set 30 min detention by entering incident into SIMS Behaviour via SIMS register and adding detention (24hr notice required)

Status needs to be recorded as -2. 2 x Warnings – sent out CAIYO If student failed to comply with removal to CA – The member of staff must record behaviour incident in SIMS save and <u>email Yvette and CCTL for MID</u> Room referral

(algg,GO if assistance is required at this point) Status needs to be recorded as -

3. Refused to leave the room/ go as directed

#### Major incident in lesson – which requires immediate action.

Contact CTL/ TLR, GO who will contact CCTL, and LT/ Campus Supervisor.

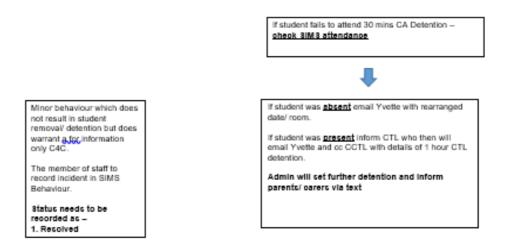
The member of staff to follow up with recording a C4C in SIMS Behaviour.

Status needs to be recorded as

 Very Serious Incident above normal sanctions.

If setting a detention for failing to hand in homework, minor incident around site. The member of staff to set 30 min detention by entering incident into SIMS Behaviour via SIMS register and adding detention? Support Session.

Status needs to be recorded as – 5. Homework/ minor incident o/s classroom or 1. Recoived.



These are the procedures at the time of the policy coming before Governors.
These will change from September 2022 when the process will move to Satchel:One

# **Equality Assessment**

This policy has been assessed with regard to its impact on equalities issue, with specific reference to the aims of the Equality Act 2010. The equality impact assessment focused on race, gender, disability, pregnancy and maternity, age, sexual orientation, gender identity and religion/belief.

# **Policy Review Schedule**

Policy last reviewed:	Due for next review:	Role Responsible
April 2015	April 2019	Assistant Principal (Progress and Aspiration)
April 2019	April 2022	Assistant Principal (Progress and Aspiration)
May 2022	April 2025	Assistant Principal (Behaviour and Attendance)