



Minsthorpe Academy Trust

Meeting of the Full Governing Board

12th December 2023 @ 4:30PM

In Person

Mrs B Semper (Chair)	Member Appointed	✓	Mr B Dickinson (Vice Chair)	Member Appointed	✓
Miss D Cook (8)	Staff Governor	✓	Mr L Wood (3)	Member Appointed	Apols
Mr M Gilmore (PR1)	Principal (Ex-officio)	✓	Mrs R Merritt (PR2)	Principal (Ex-officio)	✓
Mr B Johnson (2)	Member Appointed	✓	Mr M Scott (1)	Member Appointed	Apols
Mrs S Adams (7)	Staff Governor	✓	Mrs K Smith (6)	Parent Governor	✓
Mrs A Jarratt (4)	Member Appointed	✓	Mr C Turner (5)	Parent Governor	Apols
9 /12 Governors present. This meeting is quorate. (need 1/3 = 4)					

Miss E Sykes	Clerk to the Governors
Mrs C Green	Director of HR and Associate Teams
Mr S Watson	Allotts Accountants



Welcome by the Chair

Chair thanked all for their attendance tonight.

1. Conflicts of Interests and business interest amendments

Governors were notified of the agenda prior to the meeting and were asked to inform the meeting of any conflicts of interest, of which there were none.

2 Apologies for Absence

Apologies for absence received from Governor 3, Governor 1 and Governor 5.

Chair proposed the absences were approved.

Seconded by Governor 4.

RESOLVED 08

The Governors resolved to consent to the absence of Governor 3, Governor 1 and Governor 5.

3 Minutes of the Meeting held on Tuesday 26th September 2023.

Chair sought confirmation all had received and read the above minutes. Corrections were requested by the Chair, of which there were none.

Governor 8 proposed that the minutes of the meeting held on Tuesday 26th September 2023 be signed as a correct record.

Governor 6 seconded this proposal.

RESOLVED 09

The Governors resolved that the minutes of the meeting held on Tuesday 26th September 2023 be signed as a correct record.

4 Matters Arising from the Minutes (not included below)

There we no matters arising.

5 Correspondence



Mrs Semper explained she has not had any correspondence.

6 Chairs Actions

The Chair explained that she had attended the following meetings:

- Ofsted Meeting
 - The Principals' Review with Professional Partner
 - Disciplinary Meeting
-

7 Membership Changes

There were no Member changes to date. We currently have an open vacancy for a member.

Members remain as Mrs Evans, Mr Henshaw, Mr Scott, and Mrs Semper.

8. Board Changes

There were no board changes.

9 Statutory Books and Filing

The Company Secretary confirmed all necessary entries into the Company's statutory books and file all returns at Companies House had been completed, including:

- Updating the registers of members and directors
 - Filing form(s) TM01 and AP01 for new Governors appointed
-

10 Accounting Officer's Report

Minsthorpe Academy Trust End of Year Accounts 2022/2023

The content of this item was deemed confidential – content removed.

11 Safeguarding Annual Report

- i) Termly Update



Governors had been provided with a copy of the termly update prior to the meeting via CIS. PR2 highlighted key points to Governors.

PR2 explained that Governors were provided with the full annual report in September 2023, and this is a termly update for Autumn 2023.

PR2 highlighted key points that were highlighted blue in the document, some of these points were:

- The Ofsted Visit

The report highlighted how impressed Ofsted were with the Safeguarding Team, they were impressed with the multi-agency work within college and systems used. It was also highlighted to Governors that the Safeguarding Team have supervision meetings every week in order to discuss cases that may need more input.

All data in the report has been updated and key areas of development were highlighted to Governors, these were:

- Student Voice
- Engaging parents
- Developing Curriculum

Questions were welcomed, to which there were none.

Governors noted the content of the report.

12. Principals' Report

i Published Performance Tables 2023

PR1 delivered a presentation on the updated progress 8 score.

PR1 explained that the progress 8 score is better than estimated. During 2022 our progress 8 score was -0.12 and in 2023 our progress 8 score is +0.11 which is in line with national average.

Our Pupil Premium progress 8 score is also better than average which the College is overwhelmed by. All results and baseline data were shared with Ofsted during their visit, and they were happy with the progress. It was outlined that there are no national progress figures for Post 16, the data shown in the presentation is college data, but it shows that the College has progressed in Vocational going from merit + to distinction -.

Questions were welcomed.



Chair asked if the college is building on vocational courses.

PR1 explained that the college has a mixture of academic and vocational courses available to students. The college provides the courses that suits the needs of individual students.

Governor 8 added that as a teacher at Minsthorpe, she is able to see the mixture of vocational and A-level courses and also the number of students that complete a mixture of courses.

Governor 6 expressed that as a parent it is refreshing to know that not all subjects are academic, and we offer a variety of levels and courses to suit all capabilities. Governor 6 also asked if the college has links with local industries.

Governor 8 added that a lot of work experience outside college stopped because of COVID, however, the college now starting to go back to pre-COVID, Governor 8 expressed the strong links with Happy Days.

Governor 6 asked about the Production Park in the local area and explained that this would be good for a variety of different subjects.

Governor 8 agreed with this and explained that this is something the college could look into.

Governors noted the Published Performance Tables 2023 presentation.

ii SEF update and CSP end of Yr 1 Review

PR2 explained that we are currently at the end of Year 1 of our 3 Year College Strategic Plan.

There are 5 sections of the Strategic Plan which are:

- Quality of Education
- Behaviour and Attitudes
- Personal Development
- Leadership and Management
- Sixth Form

PR2 explained that due to the college being at the end of Year 1, the Leadership Team have reviewed the plan and based on data, appraisals and staff working together with the Leadership Team, all actions are ongoing and on target.

PR2 asked if there were any specific questions on the Strategic Plan.

Governor 4 queried the national gap with the SEND students.



PR2 explained that the college has a Resource Provision which is made up of 10 students which are placed with the college by the local authority. The college currently has over 50 students with an Educational Health Care Plans. Staff do have dedicated time to plan for these students through our Know Who Know How. PR2 expressed that SEND is a priority within college and governors could complete an additional Policy into Practice visit for this area.

PR1 added that the college has been signing a number of consultations for Year 6 students to specify if the college is able to meet their needs or not. PR2 added that during the summer meeting the number of Year 7 students (2024) with an EHCP will be known.

Governor 7 added that she feels that schools have an increase in with SEMH (Social, Emotional and Mental Health) students due to the sure start centre being closed.

PR2 then referred to the basic rag rated performance indicators that was displayed on screen. PR2 highlighted that we are currently working hard on the recruitment of Post 16 students as this has dropped and as all governors are aware attendance is a priority.

Governors noted the content. The Principals agreed to provide data regarding the SEND needs of the increasing Year 7 at the July FGB meeting.

iii Multi Academy Trust – Regular Update

PR1 gave a brief update on the Multi Academy Trust.

PR1 explained that there have been in conversations with different trusts whilst waiting for Ofsted.

In September, the Principals and Wakefield Placement Manager were in discussion regarding Primary schools going into a multi academy trust. A feeder primary school of the college has now been taken over as part of a multi academy trust. The Principals have specified that if this was to happen again, they would like to be informed.

PR1 added that Minsthorpe Academy Trust is currently a single academy trust but requested views of the Governors on this.

Governor 6 explained that she feels that the financial side is solid, and the college has a 'good' Ofsted, if Minsthorpe goes to a multi academy trust she feels this would be taking a risk.

PR1 added that he agreed that Minsthorpe is a good school. He agreed that it would be a risk if we were to take on other schools. PR1 explained that if Governors are happy to stay as a single academy trust, the Principals are happy.

Governor 6 added that Minsthorpe have a strong staff structure and Governors feel that there is no need for any additional input.



iv Feedback from Ofsted Visit

The content of this item was deemed confidential – content removed.

13 Development of the Governing Body – This agenda item was deferred to the next FGB meeting on Tuesday 19th March 2024.

Feedback on Summer Visits

As part of the Governors' Annual Action Plan, Governors are to feedback to FGB regarding their recent visits into College.

- i. 27.06.23 – Brian and Donella – Realising Potential
- ii. 29.06.23 – Angela and Bev – Pastoral Care
- iii. Planning for Visits 3 and 4

AUTUMN TERM	Statutory Responsibility: Safeguarding – 20.12.2023	Meeting with Jeanette Collins and Amanda Lloyd, Cath Green, staff and students. Review of Safeguarding audit.	Name: Mrs A Jarratt Name: Mrs Katie Smith
	Priority 2: Attendance – 08.12.2023 – this meeting has been deferred.	Meeting with Richard Yates, staff including EWO and students.	Name: Mrs B Semper Name: Mr M Scott

Feedback from the above visits will be given during the FGB meeting on Tuesday 19th March 2024.

14 Policies

- i. MAT Admissions Policies, including Post 16
- i) Admissions Policies, including Post 16

Chair sought a proposer and seconder for the approval of both College Admissions Policies for 2025/26.

Governor 4 proposed Governors approve and adopt both College Admissions Policies for 2025/26.

Governor 8 seconded.



RESOLVED # 14

Governors resolved to approve and adopt the College Admissions Policy for 2025/26, including Post 16.

15. Reports of Committees

Governors had been provided with a copy of the minutes for the meetings listed below. Chair confirmed these had been received and read.

Summer Meetings

i)	Standards and Students Committee	13.06.23
ii)	Resources Committee	20.06.23

Chair confirmed that the above minutes have been read and agreed are correct.

Autumn Meetings

iii)	Standards and Students Committee	21.11.23
iv)	Resources Committee	28.11.23
v)	Pay and Personnel Committee	28.11.23

Everyone agreed that the minutes are accurate.

16. Confirmation of Time and Dates of the Spring Cycle of Meetings:

20.02.24	Standards and Students Committee (in person)
05.03.24	Resources Committee (via Zoom)
19.03.24	FGB Meeting (in person)

Governors noted the dates for the Spring 23/24 cycle of meetings.

17. Other Business

There were 2 items of other business:

- Agreement with Minsthorpe Charitable Trust and Happy Days Children Centre
- Agreement with Minsthorpe Charitable Trust and The Sports and Fitness Centre

PR2 explained that Governors have previously seen these documents and the only change that has been made is that any additional costs for both Happy Days Children Centre and The Sports and Fitness Centre will be decided by the Principals.

All Governors approved this amendment.



18 Identification of Confidential Items.

10. Accounting Officer's Report
12iv. Ofsted Report

The meeting closed at 18.15pm

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